

**HCTDA Board Meeting Minutes
December 5thth, 2018, 2:00pm
Betha Welcome Center**

Members Present: Lyndon Lowe, Mike Graham, Amie Owens, Tammy Wight, Chris Corbin, Julie Davis, Kivanc Senocak, David Francis, Ken Howle, P. Shah

Members Absent: Chris Bates, Katy Gould, Gail Mull, Mike Eveland

Chairman Lyndon Lowe called the meeting to order at 2:02pm.

Adjustments to Agenda

- Chairman Lowe stated that there is a corrected budget amendment at everyone's seat.

Public Comment

- No public comment.

Board Comments

- Chairman Lowe welcomed David Francis to the Board and welcomed Joretta Ezell as the new TDA Administrative Assistant.

Consent Agenda

- Tammy Wight made a motion to approve the Consent Agenda as presented which includes the minutes from the September 19thth, 2018 TDA Board Meeting, a Resolution of Surplus Property and a Budget Amendment in the amount of \$24,000.
- Kivanc Senocak seconded the motion.
- Motion passed unanimously.

Administrative/Committee Reports

Penalty Report

Chairman Lowe reported that the Finance Committee had received three (3) Penalty Waiver Requests. The Finance Committee approved the request from Beary Cozy in the amount of \$9.60; denied the request from Springdale Country Club in the amount of 307.41 and denied the request from Cataloochee Ranch in the amount of \$673.22. Any Penalty Waiver Request over \$200.00 is sent to the County Commission for consideration. The requests for Springdale Country Club and Cataloochee Ranch will be sent to the County Commission with the recommendation to deny the requests from the TDA.

Ken Howle gave a brief report from the Group Sales Committee. The Activity report was included in the agenda packet.

Old Business

- No old business.

New Business

- Government Relations Chair Amie Owens presents changes to the HCTDA Bylaws and made a motion to approve the changes as presented. Chris Corbin seconded the motion and the motion passed unanimously.
- Chairman Lowe presented an MOU from the NC Department of Commerce and requested approval of the MOU. The MOU is in regard to the temporary closing of the I-40 Welcome Center and the staff relocating to the TDA Visitor Center through July 31st, 2019.
- Tammy Wight made a motion to approve the MOU as presented.
- Kivanc Senocak seconded the motion.
- The motion passed unanimously.

- **Adjournment**
- Chairman Lowe adjourned the meeting at 2:25pm.
- Lynn Collins, Recorder